



Arnold Schwarzenegger
Governor

March 16, 2010
22M:388:TLA:1081

Mr. Adam Peck, Administrator
Tulare County Workforce Investment Board, Inc.
4025 West Noble Avenue, Suite A
Visalia, CA 93277

Dear Mr. Peck:

AMERICAN RECOVERY AND REINVESTMENT ACT
PROGRAM REVIEW
FINAL MONITORING REPORT
PROGRAM YEAR 2009-10

This is to inform you of the results of our review for Program Year (PY) 2009-10 of the Tulare County Workforce Investment Board's (TCWIB) activities funded by the American Recovery and Reinvestment Act of 2009 (ARRA). We focused this review on the following areas: program administration, local level monitoring, management information system/reporting, incident reporting, nondiscrimination and equal opportunity, grievance and complaint system, and program operations including ARRA activities and participant eligibility.

This review was conducted by Mr. TG Akins from January 25, 2010 through January 29, 2010.

Our review was conducted under the authority of Sections 667.400 (a) and (c) and 667.410 of Title 20 of the Code of Federal Regulations (20 CFR). The purpose of this review was to determine the level of compliance by TCWIB with applicable federal and state laws, regulations, policies, and directives related to the ARRA grant.

We collected the information for this report through interviews with TCWIB representatives and staff at the One-stop locations. In addition, this report includes the results of our review of sampled case files, TCWIB's response to Sections I and II of the ARRA Program On-Site Monitoring Guide, and a review of applicable policies and procedures for PY 2009-10.

Observation: We found two dislocated worker case files which did not have adequate documentation to substantiate dislocated worker eligibility.

While on-site, TCWIB provided documentation that one of the two dislocated workers had not been eligible for UI compensation.

Subsequent to the on-site review, TCWIB provided documentation showing that the participant that was not eligible for UI compensation was backed out from the dislocated worker program and moved into the adult program. Also, TCWIB provided documentation for the second dislocated worker that substantiated his eligibility status. Therefore, we consider this issue resolved.

Because the methodology for our monitoring review included sample testing, this report is not a comprehensive assessment of all of the areas included in our review. It is TCWIB's responsibility to ensure that its systems, programs, and related activities comply with the ARRA grant program, federal and state regulations, and applicable state directives. Therefore, any deficiencies identified in subsequent reviews, such as an audit, would remain TCWIB's responsibility.

Please extend our appreciation to your staff for their cooperation and assistance during our review. If you have any questions regarding this report or the review that was conducted, please contact Mrs. Jennifer Shane at (916) 654-1292.

Sincerely,

A handwritten signature in cursive script, appearing to read "Jessie Mar", written in black ink.

JESSIE MAR, Chief
Compliant Monitoring Section
Compliance Review Office

cc: Greg Gibson, MIC 50
Jose Luis Marquez, MIC 50
Daniel Patterson, MIC 45
Roger Schmitt, MIC 50